

Required documentation for a first passport application

1. ☐ **Applicant's Portuguese Birth Certificate;**
2. ☐ **Applicant's identity document.** If you are dual national please submit your foreign passport or ID card;
3. ☐ **Declaration from local hospital where you were born;**
4. ☐ **Parent's passports or identification (for U.S. citizens parents, you must submit the most recently issued U.S. passport);**
5. ☐ **Parent's Marriage Certificate,** when applicable. If it's not in the English or Portuguese language, you must also obtain a sworn translation into English;
6. ☐ **Parent's Divorce Certificate(s),** when applicable. If one or both of the applicant's parents had a prior marriage, you must submit a divorce decree, an annulment or a death certificate to confirm the legal end of the marriage. If the document is not in the English or Portuguese language, you must also obtain a sworn translation into English;
7. **Proof of physical presence**
 - ☐ **Situation A:** Applicant was born in wedlock, out of two U.S. citizen parents: You must submit proof that at least one of the parents were a resident of the United States at any time prior to the birth of the child;
 - ☐ **Situation B:** Applicant was born in wedlock, out of a U.S. citizen parent and a non-U.S. citizen parent: You must submit proof that the U.S. citizen parent was physically present, prior to the birth of the child, for a cumulative total of five years, from which two must have been after the age of 14;
 - ☐ **Situation C:** Applicant was born out of wedlock, out of two U.S. citizen parents: If the claim is through the father ☐ you must submit evidence as per Situation A. If the claim is through the mother ☐ please submit evidence as per Situation D;
 - ☐ **Situation D:** Applicant was born out of wedlock, out of a U.S. citizen mother and a non-U.S. citizen father: If the child was born on or before June 11, 2017, ☐ you must submit proof that the U.S. citizen mother was physically present, prior to the birth of the child, for an uninterrupted period of 365 days, 1 year. If the child was born on or after June 12, 2017 ☐, you must submit evidence as per Situation B;
 - ☐ **Situation E:** Applicant was born out of wedlock, out of a U.S. citizen father and a non-U.S. citizen mother: You must submit evidence as per situation B.

Examples of Physical Presence Documentation:

- Academic transcripts
- Employment records
- Immigration records (please DO NOT photocopy your Certificate of Naturalization)
- U.S. passport stamps may be considered a part of the evidence submitted, but should not be the sole documentary evidence. Drivers' licenses do not constitute evidence of physical presence.

